Exercise

# Create a Team and Add Members

## Create a Team

1. Create a new public team from scratch.
2. Name the team ‘*Contoso Limited*’.
3. Add the description ‘*Public team for employees of Contoso Limited’*.
4. Make sure you can see the team in the teams list.

## Add Members

1. If possible, add team members to the team ‘Contoso Limited’.

**NOTE:** If you don’t have any team members to invite or you don’t want to bother colleagues by inviting them to a ‘practice team’, you could invite yourself using an alternative email address (if you have more than one) or invite family members. Just make sure you let them know, you are just practicing!