go skills

Project Meetings

GoSkills online course syllabus

Wednesday, April 16, 2025

Skill level	**Lessons**	**Pre-requisites**
Basic - Advanced	6	None

Video duration	**Estimated study time**	**Instructor**
28m	2h 30m for all materials	Ray Sheen

Project Meetings

1 Introduction

Here's a quick rundown of what we'll cover in each lesson within our course, Project Meetings.

2 Team Meetings

Team Meetings are a gathering of team members to discuss aspects of the project. Team pulse meetings focus on status. Team problem solving meetings focus on problem resolution.

3 Communication Management

Understand the characteristics of the major categories of project communication. Know the communication constraints typically encountered on project.

4 Management Reviews

Understand the purpose of a project management review and learn how to prepare for one.

5 Technical Reviews

Project technical reviews are formal decision meetings between team members and a panel of subject matter experts.

6 Project Decision-Making

Project Decision Making is the process whereby the project leader and project team decide upon project strategy, tactics, and acceptable actions. For Project Stakeholders, the decisions normally concern project boundaries. For Project Core Team members, the decisions normally concern project plans and execution.

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