Solution

# Working with Lists

## Lists in SharePoint

Lists in SharePoint can be created in several ways.

* From the **Home** page, click the **New** drop-down arrow in the horizontal menu.
* Select **List**.
* Choose one of the following options:
  + Blank list - create a list from scratch and define the column headings.
  + From Excel - create a list from an existing Excel spreadsheet.
  + From an existing list - create a list from existing list data in SharePoint.
  + From a template - create a list from a template.

Lists can also be created using an App:

* From the **Home** page, click the **New** drop-down arrow in the horizontal menu.
* Select **App**.

The app contains templates for lists and libraries. We can scroll through the list and select the app that best suits the list we want to create.

## Exercise notes

* To access **Apps** from the classic experience, click the **Cog** icon and then choose **Add an app** from the menu.